

# OFFICER DELEGATION SCHEME RECORD OF DECISION

**TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES**

<b>Date:</b> 6 <sup>th</sup> February 2023	<b>Ref No:</b> 2140
<b>Responsible Officer:</b> Andrew Crawford - Operations Manager, Support at Home	
<b>Type of Decision (please refer to MO Guidance):</b>  <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <b>Key</b>  <input style="width: 100px; height: 30px; border: 1px solid black;" type="text"/> </div> <div style="text-align: center;"> <b>Non-Key</b>  <input checked="" style="width: 100px; height: 30px; border: 1px solid black;" type="text"/> </div> </div>	
<b>Freedom of Information Status:</b> <i>(can the report go in the public domain)</i> Not exempt	
<b>Title/Subject matter:</b> Deletion of the vacant CareLink Handy person post and relocation of CareLink from Taylor House to Bradley Fold.	
<b>Budget/Strategy/Policy/Compliance:</b>	
(i) Is the decision within an Approved Budget?	Yes – budget saving
(ii) Is the decision in conflict with the council’s policies, strategies or relevant service plans?	No
(iii) Does the decision amend existing or raise new policy issues?	No
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?	No
<b>Equality Impact Assessment</b> [Does this decision change policy, procedure or working practice or negatively impact on a group of people? <b>If yes</b> – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No

**Summary:**

Following approval at the Section 188 meeting on 17 December 2022, a consultation took place (from 21<sup>st</sup> December 2022 to 20<sup>th</sup> January 2023) in relation to the deletion of the vacant CareLink Handy person post and relocation of CareLink from Taylor House to Bradley Fold.

During the 30 days consultation period staff were invited to submit a feedback form to raise individual questions/queries. There were no forms submitted or questions /concerns raised by staff during the period.

The proposals are necessary due to the Taylor House accommodation being no longer fit for purpose and the Sheltered Housing scheme potentially closing in the near future. There is also a budget saving of £40,000 at CareLink.

Overall, the proposals have been positively received in terms of moving to more modern premises.

It is planned that the CareLink service will cease to operate from Taylor House, Bury by 28<sup>th</sup> February 2023.

**Wards affected:** None

**Consultations:** 30-day


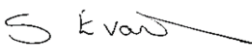
**Scrutiny & Review Committee Interest:** None




**Options considered:**

There were no other locations appropriate and therefore the proposal is to move the team to Bradley Fold.

**Decision:**

With effect from 1<sup>st</sup> March 2023 to close the Carelink service at Taylor House, operationally, and move to Bradley Fold. To disestablish the vacant Handy Person role from the CareLink service.

<b>Decision made by:</b>	<b>Signature:</b>	<b>Date:</b>
Executive Director		23 February 2023
S151 Officer		20/02/2023

Director of People and Inclusion		27.02.2023
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member		23 February 2023
Cabinet Member (HR)		27.02.2023
Lead Member	N/A	
Opposition Spokesperson		

#### Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.